



HAWAIIAN PROPERTIES, LTD.

Building Relationships that Last

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To: Homeowners of Ke Noho Kai Community Association

From: Donna LaFrance, Property Manager

Date: May 1, 2024

Re: **Common Area Landscaping**

The Ke Noho Kai Community Association Board of Directors has requested that a general email box is created for the reporting of common area landscaping issues. This would include irrigation leaks, maintenance, and downed trees or tree branches.

If you see a common area landscaping issue, please email KNKCALandscapereport@hawaiianprop.com and provide the location, such as a cross street or street address. Please include a picture of the issue.

If it's a repair that can be made under the service contract, the landscapers are authorized to make the repairs. If it requires replacement or a significant cost that exceeds the contract, the landscapers will submit a bid for approval at the next board meeting.

Please note that this email is for common area landscape reports. Any other reports should be reported to the property manager.

Should you have any questions, please feel free to contact me at 539-9722 or email DonnaL@HawaiianProp.com.

Thank you.