



OCEAN POINTE RESIDENTIAL COMMUNITY ASSOCIATION (OPRCA)
COMMUNITY CENTER TRANSFER OF PRIVILEGES

91-6545 Kapolei Parkway Ewa Beach, HI 96706 Phone: 808-689-7500 Fax: 808-689-7555 Email: Design@oprca.com

Ocean Pointe Homeowners renting their property may choose to transfer their privileges to their Tenants. To do so, the Homeowners must sign this form in person at the OPRCA Community Center. A valid Identification Card is required or you may submit a notarized completed form. Once the transfer form is completed, the Tenants may obtain Community Center Rental usage. It is the homeowner's responsibility to inform the OPRCA Community Center of any changes to their tenant status. Owners will remain responsible for payment of maintenance assessments and compliance of their property to existing DCC&R requirements.

Homeowner(s) will be held financially liable for any property the Tenant(s) and/or the Tenant's guest, damages, misplaces abuses or renders unusable, except for normally anticipated wear and tear.

By signing below, the homeowner relinquishes their privileges. The homeowner or the homeowner's authorized Rental Agent/Company agree that the homeowner shall be deemed to have assigned all the rights to use Common Areas including the OPRCA Community Center to the Tenant(s), and agreed to accept liability for loss or damages to OPRCA resulting from such use.

The Owner(s): _____ of the Ocean Pointe residence located at _____
Print Names of Owners Ocean Pointe Home Address

wish to waive their rights for the use of the OPRCA Community Center and assign such rights to the Rental Agent/Company or Tenant(s) listed below: (Check one that applies)

Head of Household/Rental Agent/Company

1. _____ 2. _____

Family Members (include age or birth dates)

1. _____ 2. _____

3. _____ 4. _____

Whose rental lease expires on: _____ (Upon renewing lease, a new Transfer of Privilege form must be submitted.)
Date

Homeowner's Signature Date Staff Signature Date

Homeowner's Mailing Address: _____

Home/Cell Ph: _____ Work Ph: _____

E-mail Address: _____



Authorized Rental Agent/Company

Rental Agent/Company Name: _____

Address: _____

Contact No: _____ Fax: _____

E-mail Address: _____

NOTARIZATION (Required if homeowner cannot sign form in person. Notarization not needed if previously received notarized authorization for Rental Agent/Company listed in OPRCA or managing agent database:

State of _____

City/County of _____

On this _____ day of _____, _____ before me personally appeared _____, to me known to be the person described in and who executed the foregoing instrument and acknowledged that _____ executed the same as _____ free act and deed.

Commission Expires: _____

Notary Signature: _____

(Seal)

AUTHORIZING RENTAL AGENT/COMPANY: Owner is required to submit notarization transferring power to the Rental Agent/Company. Rental Agent/Company will be responsible in submitting the Transfer of Privileges from one Tenant to the next Tenant. The owner is responsible in updating OPRCA Community Center for changes in Rental Agent/Company.

Eff. 09/2018