# THE PARKING PASS INFORMATION

## Parking passes must be requested 48 hours (or greater) in advance.

To request a parking pass, please contact:

# Charelle Zimnicky

### Per the THFE Parking Guidelines:

#### **GUEST STALL PARKING & PARKING PERMITS**

Guest Parking Stalls are intended to allow Fairways Edge visitors/guests a place to park their vehicle. If overnight parking is required by a guest – The Site Manager should be contacted (at least 48 hours in advance) to issue a parking permit for any reasonable request and timeframe up to 14 days per visit.

The following information is required before a permit will be issued:

- 1. Name of Homeowner/Resident, Address, Apt number, Phone number
- 2. First & last name of Guest (if applicable)
- 3. Description of the vehicle (Make, Model & Color)
- 4. Vehicle license number
- 5. Dates the pass is to begin and end (number of days)
- 6. Reason pass is requested

#### Homeowners/Residents will be issued guest parking permits by exception only.

Issued permits must be placed so they are visible through the windshield. Homeowners/Residents are not allowed to park their personal vehicles in a guest stall at any time unless a permit is obtained from management and displayed on the vehicle dashboard. Residents who fail to properly display the permit in the vehicle, or park in guest stalls without a permit, may be issued a letter of violation (subject to fine) and/or may have their vehicle towed.